



OAK PARK-RIVER FOREST Community Foundation

GIFT INSTRUCTIONS

Prior to making a gift, please send the following information to Rhea Yap, Senior Philanthropic Advisor, ryap@oprpcf.org or to the mailing address below, so that the Community Foundation can apply your gift to the proper fund and send you a gift acknowledgment and tax receipt.

Contributor Information (check and complete item):

- Individual: _____
 Individual & Spouse: _____
 Other Charitable Vehicle: _____

Apply my contribution to [name of fund/ purpose] _____

STOCK TRANSFER INSTRUCTIONS

Deliver stock via DTC to the Community Foundation's account at US Bank. Please share transfer instructions on page 2 with your broker and complete the following information to help facilitate delivery.

Stock Name: _____ Quantity of Shares: _____ Cusip Number: _____

WIRE INSTRUCTIONS

To deliver cash by wire, please use the following:

(BNF field) = U.S. Bank, N.A. / ABA 091000022

(AC field) = For Credit to Account: 173103320615

(OBI field) = Account of: U.S. Bank Trust Services
777 E. Wisconsin Avenue
Milwaukee, WI 53202-2300
Attention: William Dolan

(BBI or OBI field) = For further credit to account:
610003121 OPRF COM FDTN POOLED FUND AGY

PHYSICAL CHECK INSTRUCTIONS

Make checks payable to "Oak Park-River Forest Community Foundation" with the name of the fund in the memo. Mail checks to:

Oak Park-River Forest Community Foundation
1049 Lake Street, Suite 204
Oak Park, IL 60301

CREDIT CARD or E-CHECK DONATION INSTRUCTIONS

Visit www.oprpcf.org and click Donate Now or call our office at 708-848-1560. Please consider covering the credit card processing fee by including an additional 2% to your gift.



Security Delivery Instructions

For Account Name: OAK PARK RIVER FOREST COMMUNITY FOUNDATION AGENCY HOLDING ACCOUNT

Account Number: 6100031132

To deposit any DTC-eligible security into a U.S. Bank Trust account:

Including but not limited to Equities, Corporate and Municipal Bonds, Commercial Paper, Medium-Term Notes, Collateralized Mortgage Issues, and Zero Coupon Bonds

Instruct current custodian to deliver to: The Depository Trust Company
Participant Account 2803
For credit to account name and number referenced above

To deposit any Fed-eligible security:

Including all Fed-eligible Bonds, Bills, Notes, and agencies, including GNMA's

Instruct current custodian to deliver to: Federal Reserve Bank of Cleveland
For: U.S. Bank, N.A., Trust
ABA 042-000-013
1050/TRUST
For Account Number: [see above]

To deposit physical certificates for any of the foregoing, or for some type of security not shown:

Instruct current custodian to deliver to: U.S. Bank
Trust Services
P.O. Box 1787
Securities Processing, MK-WI-S302
Milwaukee, WI 53201-1787

To deposit foreign stock or bond issues:

Instruct current custodian to deliver to: Euroclear A/C 97816
FFC: A/C 387000 U.S. Bank / Global Omnibus

To deposit foreign physical issues:

Contact your trust administrator for proper delivery instructions.